

Responsibilities of Lecturers^① of Global Training Center

For making full use of qualified teaching resources in society, improving the team building and professional skills of lecturers, promoting the development of competition, teaching, research and training, accelerating the strategic and cutting-edge development of vocational education, and advancing the high-quality development of teaching, the Global Training Center is employing lecturers from industries as well as schools and universities to carry out training programs under the leadership of the Secretariat. The responsibilities of the employed lecturers are as follows:

1. Develop and upgrade training courses

Design curriculum, make courseware, integrate course resources, upgrade courses, and other related work according to the guidance of experts and the needs of training courses.

2. Teach training courses

(1) Teach training courses and achieve training goals while ensuring the match between training methods and contents by using various training methods and tools.

(2) Design forms and methods of training, evaluate training effects, and make feedback.

3. Encourage communication and interaction among trainees and answer their questions.

Encourage trainees to communicate and interact on the platform of Global Training Center; pay attention to the questions raised by trainees and answer them timely; make collective question-and-answers according to the typical and difficult questions and other questions raised by trainees.

4. Summarize training achievements and share training experience

Complete training summaries that summarize gains and experience of trainees and sum up and analyze problems arising in the training after the courses, and make suggestions for further training.

5. Record teaching videos of training activities, courses, lectures, etc.

Record videos for training activities, courses, lectures, etc. according to the agreed training contents or methods. Authorize teaching videos to be uploaded to the platform of Global Training Center after experts' review.

6. Other responsibilities and duties

Perform its obligations in accordance with the employment agreement with the Global Training Center, and complete the agreed specific work and tasks within the time limit.

7. Confidentiality

Make every effort to safeguard the interests of the Global Training Center on the premise of legal compliance and undertake confidential responsibilities. It is not allowed to provide (or disclose) materials and

documents offered by the Global Training Center, which are not available through other channels and have not yet entered public domain to a third party without the permission of the Global Training Center.

① Lecturers: Refers to those who are developed and administrated by the WorldSkills Global Training Center—Secretariat—Business Cooperation & Development Center—Experts / Lecturers Development Department.